

**CHOOSING PROSPECTIVE EXTERNAL APPRAISERS**

PhD Candidate's Name: \_\_\_\_\_

- Both Supervisor and Candidate must have an "arm's length" relationship with the external appraiser. Normally, this will exclude anyone who, in the past six years, has been a departmental colleague of the Candidate or Supervisor, has stood in a student-teacher relation with either of them, or has collaborated on a research project with either of them. The reason for this policy is to ensure an unbiased approach in the evaluation of the student's work.
- The external appraiser should be a recognized expert on the subject of the thesis and should be external to the University as well as to its affiliated teaching hospitals and research institute.
- The individual must be an associate or full professor at the home institution or, if the individual comes from outside the academic sector, must possess the qualifications to be appointed to an academic position at this level.

(First Choice) Appraiser's Name:	
Department and Institution:	
Associate <input type="checkbox"/> Full Professor <input type="checkbox"/> Other _____ (Assistant Professor NOT acceptable by SGS)	
Area of Specialization:	
Briefly state reason(s) why this person is suitable to appraise candidate's PhD thesis:	
Supervisor has an "arms-length" relationship to the external appraiser <input type="checkbox"/> Yes	
Supervisor's Signature:	Date:

(Second Choice) Appraiser's Name:	
Department and Institution:	
Associate <input type="checkbox"/> Full Professor <input type="checkbox"/> Other _____ (Assistant Professor NOT acceptable by SGS)	
Area of Specialization:	
Briefly state reason(s) why this person is suitable to appraise candidate's PhD thesis:	
Supervisor has an "arms-length" relationship to the external appraiser <input type="checkbox"/> Yes	
Supervisor's Signature:	Date:

(Third Choice) Appraiser's Name:	
Department and Institution:	
Associate <input type="checkbox"/> Full Professor <input type="checkbox"/> Other _____ (Assistant Professor NOT acceptable by SGS)	
Area of Specialization:	
Briefly state reason(s) why this person is suitable to appraise candidate's PhD thesis:	
Supervisor has an "arms-length" relationship to the external appraiser <input type="checkbox"/> Yes	
Supervisor's Signature:	Date:

**Approved by Graduate Chair:**